



LITCHFIELD REFERENDUM PROJECT UPDATE

Board Work Session APRIL 13, 2020





Summary

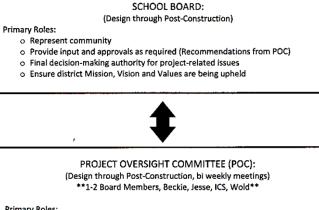
- Communication Process
- Design Process
 - User Groups
 - Design Development
 - Schedules





Communication & Decision Making Process

COMMUNICATION & DECISION MAKING PROCESS



Primary Roles:

- o Monitor and review scope & on-going activities throughout the project process
- o Represent the school board
- o Provide direction on non-board required items
- Review design progress & status
- o Review construction progress & status
- o Establish model for on-going public communications related to the project
- o Monitor overall project budget
- o Evaluate & recommend/approval of pending change items



USER GROUPS:

(Programming & Design Phase)

Stakeholders (i.e. science, phy ed., administration, 2nd grade, community members, etc.)

Primary Roles:

- o Provide important input on use of space, space needs and functions of day to day activities within each department or area.
- Provide perspective from community or other stakeholder perspective
- o Test, recommend and evaluate design options

C Design Process

Schematic Design

- Created during referendum planning

Design Development

- Moving from 2D to 3D
- User Group Meetings
- Coordination -

Construction Documents

- Drawings / Contracts for Bidding

Bidding

Construction



Occupancy

Lake Ripley Parking Lot and Kitchen Addition/Main Entrance Project is Here User Group Process:

- Involve Building Staff & Users in Details
- Builds ownership in the project
- No limit to number of meetings
- Detailed information for coordination

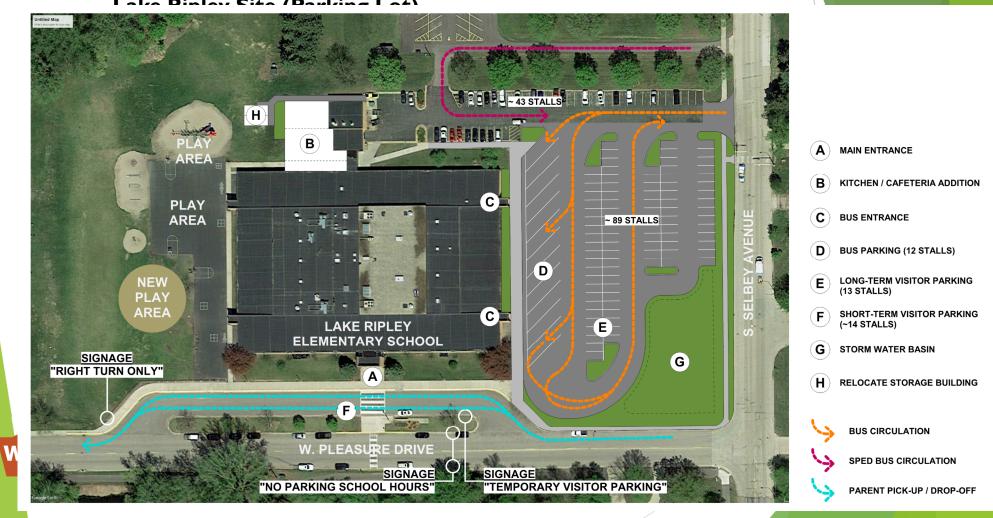
Lake Ripley Site (Parking and Playground) Chris Olson Stephanie Hansen Julie Karl Amy Brummond Lyle Hicks (Hick's Transportation)

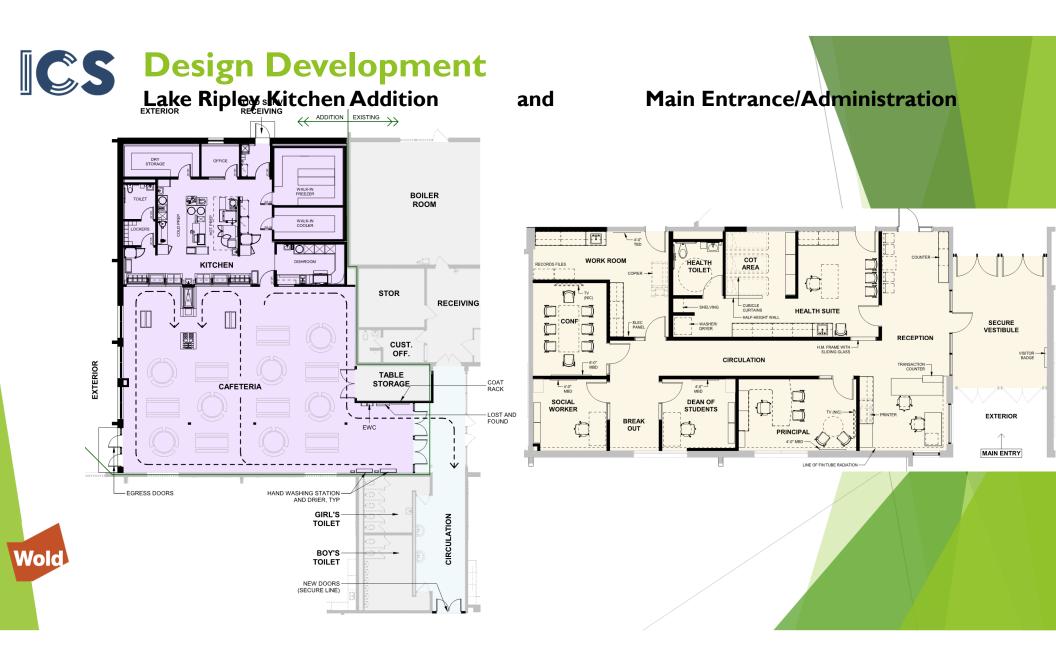
Lake Ripley Kitchen/Cafeteria Addition Chris Olson Leslie Mueller Sharon McCann Darcie Braaten Carrie Johnson

Lake Ripley Administration Chris Olson Stephanie Hansen Krissy Holz Jennifer Ridgeway Tammy Minton Cindy Geislinger











Schedule

Lake Ripley Site (Parking Lot)

ske Ripley Elementary Phase 1	145 days	Wed 2/12/20	Jan Feb Mar Apr May Jun Jul Aug Lake Ripley Elementary Phase 1	Sep
Playground (Possibly Site-Parking-Drop Off)	145 days	Wed 2/12/20	Playground (Possibly Site-Parking-Drop Off)	
Design	54 days	Wed 2/12/20	Design	
User Groups	15 days	Wed 2/12/20	User Groups	
Round 1	1 day	Wed 2/12/20		
Round 2	1 day	Tue 3/3/20	n j	
Design Development Documents	29 days	Wed 3/4/20	Design Development Documents	
Generate DD Documents& Outline	25 days	Wed 3/4/20		
Plan Review & Budget Pricing of DD Documents	5 days	Wed 4/1/20		
POC Plan Review and Approval	1 day	Wed 4/8/20		
Approval of DD Documents & Budget Board Meeting	1 day	Mon 4/13/20		
Construction Documents	10 days	Tue 4/14/20	Construction Documents	
Generate CD Documents& Outline	10 days	Tue 4/14/20		
Plan Review & Budget Pricing of CD Documents	1 day	Tue 4/21/20		
POC Plan Review and Approval	1 day	Wed 4/22/20		
Procurement	25 days	Tue 4/28/20	Procurement	
Printing & Disbursement of Final Documents	1 day	Tue 4/28/20		
Advertisement for Bid	14 days	Wed 4/29/20		
Pre Bid Meeting	1 day	Wed 5/13/20		
Issue Final Addendum	1 day	Tue 5/19/20		
Bid Date	1 day	Wed 5/20/20		
Review Bids	3 days	Thu 5/21/20		
Board Approval	1 day	Tue 5/26/20		
Contract Process	3 days	Wed 5/27/20		
Shop Drawings and Submittals	1 day	Mon 6/1/20		
Construction	66 days	Tue 6/2/20		

ISD #465 LITCHFIELD PUBLIC SCHOOLS 2019 REFERENDUM PROJECTS



Schedule Lake Ripley **Main Entrance** /Administration

k Name	Duration	Start	2020 Dec Jan Feb Mar Apr May Jun Jul Aug Sep Oct Nov Dec
ke Ripley Elementary Phase 1	242 days	Wed 1/29/20	Lake Ripley Elementary Phase 1
Main Entrance	242 days	Wed 1/29/20	Main Entrance
Design	85 days	Wed 1/29/20	Design
User Groups	85 days	Wed 1/29/20	User Groups
Round 1	1 day	Wed 1/29/20	
Round 2	1 day	Wed 2/12/20	
Design Development Documents	43 days	Thu 2/13/20	
Generate DD Documents& Outline	20 days	Thu 2/13/20	
Plan Review & Budget Pricing of DD Documents	20 days	Thu 3/12/20	
POC Plan Review and Approval	1 day	Wed 4/8/20	
Approval of DD Documents & Budget Board Meeting	1 day	Mon 4/13/20	
Construction Decuments	31 days	Tue 4/14/20	
Generate CD Documents& Outline	17 days	Tue 4/14/20	
Plan Review & Budget Pricing of CD Documents	10 days	Thu 5/7/20	
POC Plan Review and Approval	1 day	Wed 5/20/20	
Approval of CD Documents & Budget Board Approval and Issue	1 day	Tue 5/26/20	
Procurement	89 days	Tue 5/26/20	
Printing & Disbursement of Final Documents	5 days	Wed 5/27/20	
Advertisement for Bid	14 days	Wed 6/3/20	
Pre Bid Meeting	1 day	Tue 6/23/20	
Issue Final Addendum	1 day	Wed 6/24/20	
Bid Date	1 day	Thu 6/25/20	
Review Bids	10 days	Fri 6/26/20	
POC Approval	1 day	Wed 7/15/20	
Board Approval	1 day	Mon 7/27/20	
Contract Process	10 days	Tue 7/28/20	
Shop Drawings and Submittals	35 days	Tue 8/11/20	
	66 days	Thu 10/1/20	

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Schedule

Lake Ripley Kitchen/Cafeteria Addition

Task Name

Lake Ripley Elementary Phase 1

Kitchen Cafeteria

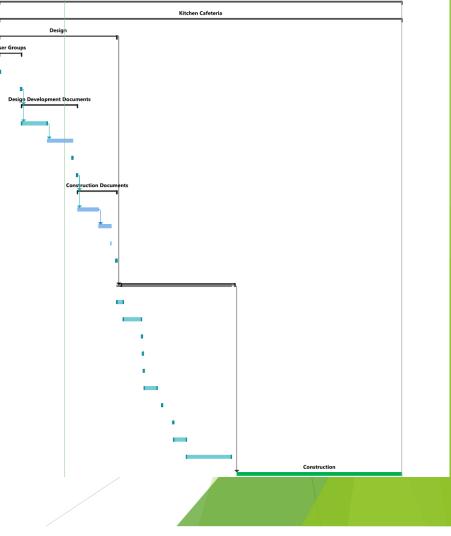
Design	92 days	Mon 1/20/20	Tue 5/26/20
User Groups	18 days	Mon 1/20/20	Wed 2/12/20
Round 1	1 day	Mon 1/20/20	Mon 1/20/20
Round 2	1 day	Wed 2/12/20	Wed 2/12/20
Design Development Documents	43 days	Thu 2/13/20	Mon 4/13/20
Generate DD Documents& Outline	20 days	Thu 2/13/20	Wed 3/11/20
Plan Review & Budget Pricing of DD Documents	20 days	Thu 3/12/20	Wed 4/8/20
POC Plan Review and Approval	1 day	Wed 4/8/20	Wed 4/8/20
Approval of DD Documents & Budget Board Meeting	1 day	Mon 4/13/20	Mon 4/13/20
Construction Documents	31 days	Tue 4/14/20	Tue 5/26/20
Generate CD Documents& Outline	17 days	Tue 4/14/20	Wed 5/6/20
Plan Review & Budget Pricing of CD Documents	10 days	Thu 5/7/20	Wed 5/20/20
POC Plan Review and Approval	1 day	Wed 5/20/20	Wed 5/20/20
Approval of CD Documents & Budget Board Approval and Issue	1 day	Tue 5/26/20	Tue 5/26/20
Procurement	90 days	Mon 6/1/20	Fri 10/2/20
Printing & Disbursement of Final Documents	5 days	Wed 5/27/20	Tue 6/2/20
Advertisement for Bid	14 days	Wed 6/3/20	Mon 6/22/20
Pre Bid Meeting	1 day	Tue 6/23/20	Tue 6/23/20
Issue Final Addendum	1 day	Wed 6/24/20	Wed 6/24/20
Bid Date	1 day	Thu 6/25/20	Thu 6/25/20
Review Bids	10 days	Fri 6/26/20	Thu 7/9/20
POC Approval	1 day	Wed 7/15/20	Wed 7/15/20
Board Approval	1 day	Mon 7/27/20	Mon 7/27/20
	10 days	Tue 7/28/20	Mon 8/10/20
Contract Process			
Contract Process Shop Drawings and Submittals	35 days	Tue 8/11/20	Mon 9/28/20

Duration Start

Finish

315 days Mon 1/20/20 Fri 4/2/21

315 days Mon 1/20/20 Fri 4/2/21



Feb Mar Apr May

Schedule Lake Ripley Site (Parking and Bus Drop O

- Schematic / Design Development Design: January Mid April 2020
- Construction Documents: Mid April 2020 End of April 2020
- Bidding: Beginning of May 2020 End of May 2020
- Construction starts: June 2020
- Project Complete: September 2020





Schedule Lake Main Entrance and Kitchen Cafeteria Addition

- Schematic / Design Development Design: January Mid April 2020
- Construction Documents: Mid April June 2020
- Bidding: June 2020 Mid July 2020
- Construction starts: October 2020

- Project Complete: Main Entrance January 2021 – Kitchen Addition April 2021 Wold



Thank you!

Questions?

